

28th May 2019

AGENDA

Dear Councillor

You are summoned to a meeting of the:

Town Development Committee
to be held on Monday 3rd June 2019 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Brett (East)	Cllr Pitcher (East)
Cllr Davis (East) Vice Chairman	Cllr Ridout (West)
Cllr Fraser (West)	Cllr Nicklin (ex officio, Chairman of SPRWG)
Cllr Fryer (Broadway)	Bill Parks (external representative)
Cllr Macfarlane (West) Chairman	Len Turner (external representative)

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the council and its committees, unless excluded owing to the confidential nature of the business.

Yours sincerely



Fiona Fox BA (Hons) MCIPD FSLCC
Town Clerk and Responsible Financial Officer

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1. **Election of Committee Chairman**
Members to elect a committee chairman.
 2. **Election of Committee Vice Chairman**
Members to elect a committee vice chairman.

3. **Apologies for Absence**

To receive and accept apologies, including reason for absence, from those unable to attend.

4. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

5. **Minutes**

5.1 To approve and sign as a correct record, the minutes of the Town Development Committee (TD) meeting held on Monday 15th April 2019; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

5.2 To note any matters arising from the minutes of the Town Development Committee meeting held on Monday 15th April 2019.

6. **Chairman's Announcements**

To note any announcements made by the Chair.

7. **Questions**

To receive questions from members of the Council submitted in advance.

***Standing Orders will be suspended
to allow for public participation.***

8. **Public Participation**

To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations.

***Standing Orders will be reinstated
following public participation.***

9. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

10. **Regeneration Working Group**

To note any updates from Cllr Nicklin.

11. **Spatial Planning Review Working Group (SPRWG)**

To note any updates and recommendations from Cllr Nicklin following the SPRWG meeting on 24th May 2019.

12. Terms of Reference

Members are requested to adopt the attached committee terms of reference for 2019 – 2020. There are two recommended amendments. Delete the words play areas and add the word CCTV, to read thus: “The Town Development Committee co-ordinates all transport, highways and environmental issues in the town. These include ~~play areas~~, **CCTV**, lighting, road maintenance, new highway projects and speed limits, rural footpaths, byways and all other rights of way and flooding.”

13. Flood Wardens

To appoint the town’s flood wardens for 2019 – 2020. The current wardens are Isabel Buckingham, Paul Gerrard and Kim Nicklin.

14. Town Community Speed Watch

To appoint Warminster’s Community Speed Watch Champion 2019 - 2020. The current champion is Cllr Andrew Davis.

15. Town Litter Champion

To appoint Warminster’s Town Litter Champion 2019 – 2020. The current champion is Cllr Steve Jefferies.

16. Working Groups

16.1 To appoint members to the Closed-Circuit Television (CCTV) Working Group and note that the next meeting will be held on Tuesday 11th June 2019.

Current Membership 2018 - 2019	Membership 2019 – 2020 Nominees Received to Date
Wiltshire Council Cllr Davis Warminster (East) Chairman Warminster Area Board	
Warminster Town Council Cllr Fraser (West)	
Wiltshire Police PC Pelling	Wiltshire Police PC Helen Daveridge
D Deacon	D Deacon
R Hood	<i>Confirmation awaited</i>
Warminster Garrison GSM Chris Smith	Warminster Garrison GSM Peter Tetlow
Wiltshire Council Cllr Hawker Westbury West Chairman – Westbury Area Board: Standing down	
Westbury Town Council Cllr King: Standing down	<i>Cllr Kimmins to report back on behalf of Westbury Town Council</i>
Westbury Town Council Cllr Kimmins	Cllr Kimmins

Peter Sammons West Wilts Trading Estate	Peter Sammons
Deborah Urch Westbury Town Clerk: Invite to budget setting and any key meetings	Deborah Urch, Westbury Town Clerk. To be invited to only key meetings.

16.2 Flood Working Group:

Current Membership 2018-2019	Membership 2019 – 2020 Nominees Received to Date
Cllr Sue Fraser	
Paul Gerrard	
Kim Nicklin	(Kim Nicklin is standing down)
Isabel Buckingham	Isabel Buckingham

16.3 Spatial Planning Review Working Group (SPRWG)

Current Membership 2018-2019	Membership 2019 – 2020 Nominees Received to Date
Cllr Denis Brett	
Cllr Sue Fraser	
Cllr Tony Nicklin	
Tracey Clifford	
Chris March	
Veronica Mills	
Len Turner	

16.4 Regeneration Working Group

Current Membership 2018-2019	Membership 2019 – 2020 Nominees Received to Date
Cllr Sue Fraser	
Cllr Tony Nicklin	
Fiona Fox	

17. Community Area Transport Group (CATG)

17.1 To note that the date for the next Warminster CATG meeting is the 6th June, 10am.

17.2 To consider whether to refer the issue of speeding traffic on the B3414 Boreham Road, Warminster to CATG. (see attached letters)

17.3 Woodcock Road, to note any updates from Cllr Davis and Len Turner.

Ref TD/18/067 a door knock of residents to gauge opinion re. request for 20mph along Woodcock Road and/or a safe crossing place.

18. South West Operational Flood Working Group

To note any updates from Cllr Fraser.

19. Community Infrastructure Levy (CIL) Funding

Members are requested to put forward any projects that they would like the CIL working group to consider for WTC CIL funding.

20. Communications

The members to decide on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 23rd September 2019

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Terms of Reference

Town Development Committee

The Town Development Committee co-ordinates all transport, highways and environmental issues in the town. These include play areas, lighting, road maintenance, new highway projects and speed limits, rural footpaths, byways and all other rights of way and flooding.

1. Membership

1.1 Seven elected Members.

1.2 Three Advisers one of whom will be the Chair of the Spatial Planning Review Working Group.

2. Delegated Business

The Committee has been delegated to deal with the following matters to conclusion:

2.1 To consider and comment on any highways and transport matters and oversee related projects.

2.2 To make referrals to the Community Area Transport Group where necessary following 2.1 above.

2.3 Footpaths, bridleways and rights of way.

2.4 Equipment within the area of its responsibilities and not under the control of any other committee.

2.5 To request funds from the Capital Fund cost centre as agreed by the committee.

2.6 To form sub-committees or “task and finish” working groups as required. To determine the terms of reference, schedule of meetings and whether the meeting is open to the public or closed.

2.7 To receive monitoring reports from the Spatial Planning Review Working Group. To monitor and report on all Warminster based Spatial Planning Issues being considered or proposed by Wiltshire Council. To allow such reports to go direct to the Planning Advisory Committee after consultation with the Committee Chair and/or Town Clerk, if timetable constraints do not allow placing on the next meeting agenda.

2.8 To delegate the power to the Town Clerk in discussion with the Chairman or Vice Chairman, to make recommendations or minor revisions to matters for which there is insufficient time to call a Town Development committee meeting. The exercise of this power should be consistent with established practice and policy of the committee, where defined, and shall be reported to the next committee meeting.

Town Development Committee continued

3. Referred Business

To consider and make recommendations to the Town Council on the following matters:

- 3.1 Budget estimates, to be prepared no later than September each year.
- 3.2 Any other matters referred to the Committee by the Town Council.

Highways Dept
Wiltshire Council
Bythesea Road
Trowbridge
Wiltshire
BA14 8JN

24 March 2019

Subject: **Excessive speed along the B3414 Boreham Road
Warminster**

Dear Sir/Madam

We have recently moved into the above address which fronts Boreham road approximately 2 – 3 hundred meters east of the junction of Woodcock and Bishopstow roads. Travelling west along the B3414 motorists are confronted by 2 large 30mph signs welcoming them to Warminster with the caption "Please drive carefully".

While we accept that there will always be a substantial amount of traffic feeding Warminster from the east of the county we very quickly came to realize that many (not all) motorists regularly exceed the 30mph speed limit in both directions. While it is obvious that average speeds are probably around 35 – 45 mph we have seen speeds that frankly beggar belief. On 2 occasions we have witnessed 2 vehicles racing each other abreast across the full width of the road.

From our observations it appears that motorists travelling east from Warminster town centre either do not appreciate that the 30mph restriction still applies (as there are no speed limit reminder signs) once they have negotiated the roundabout at the Bishopstow road junction, or simply disregard it anyway, as the tendency is to rapidly accelerate beyond the 30mph restriction from the roundabout. Motorcyclists in particular obviously feel that speed limits do not apply to them as many flash by ours and our neighbours' houses in a blur.

In the current climate of budgetary constraints I accept that police attention to road traffic management does not have the priority it once had, but possibly consideration could be given to introducing a 30mph repeater sign, or better still a motion activated flashing 30mph reminder sign strategically placed in both directions along Boreham road east of the Bishopstrow road roundabout. The real answer would be speed cameras but again, I am aware of current policies and budgetary constraints.

Although I am new to the area I am pretty sure that I am not the first to bring this matter to your attention so I should be grateful if you would give it some consideration.

Yours faithfully,

County Hall
Bythesea Road
Trowbridge
Wiltshire
BA14 8JD

Your ref:
Our ref: DTWarminster

Concerns about speeding traffic on the B3414 Boreham Road, Warminster

Thank you for your letter of the 24th March 2019 in relation to the above that has been passed to me for response.

As I am sure you are aware, inappropriate and excessive speeds are a concern to most communities and research shows that local drivers are equally likely to be the cause of a speed problem. It is fully recognised that there are both road safety and quality of life issues associated with speed; accordingly it is important that the available resources are used in the most effective manner.

I would advise that the Council has an adopted process for dealing with local concerns such as speeding, and any suggestions for change that you wish to raise. The process is that the concerns are initially dealt with by raising the matter with the relevant Community Area Transport Group (CATG). CATG's have been established to enable local communities to raise local issues, prioritise them, and provide a mechanism for these issues to be addressed. This is a consistent approach that has been taken across the 18 community areas in the county. The CATG is a sub group of the Area Board and specifically deals with highway issues and it would be for them to consider any concerns and suggestions in the first instance.

Representation at the CATG is through the relevant Town or Parish Council.

Full details of Area Boards and CATG's and how to raise an issue are available on our website at www.wiltshire.gov.uk/council/areaboards

To start the ball rolling I will copy your letter and this reply to Warminster Town Council to enable them to consider your concerns in the first instance and they in turn can raise it with the Warminster CATG.

I would also advise that as speeding is a moving vehicle offence the enforcement authority is the Police and not the Council, so you may also wish to bring your concerns to their attention as well as progressing matters through our process.

Turning to your specific requests, national legislation does not permit the use of 30mph repeater signs in areas subject to street lighting. You can find out more about this in the Highway Code. Since October 2015 the deployment of temporary Speed Indicator Devices (SID's) has been a Town & Parish Council function rather than that of Wiltshire Council. You may therefore wish to approach Warminster Town Council to discuss this further with them. The provision of speed cameras is a matter for the Police to answer.

I hope you find this response informative



David M Thomas I.Eng MICE
Traffic Engineering Manager